



### **Enterprise Development and Research Internship**

NORDIK Institute, affiliated with Algoma University, is seeking an Enterprise Development and Research Intern to support projects in the Timmins region. Specifically, the Intern would continue strengthening social enterprise development through organizing and delivering training workshops, coordinating networking events to build connections between business developers and existing and aspiring social entrepreneurs, and linking them to resources. Additionally, the Intern would research future growth areas in both social enterprise and key post-secondary education programs.

Social enterprises (SE) have a mission to address social, environmental or cultural challenges by reinvesting profits above operational expenses back into their missions, and using a triple bottom line (people, planet, profit) to measure their success. Social enterprises take many forms, including sole proprietorship, non-profits, and co-operatives.

**Location:** This position is located either in Timmins at the Timmins Economic Development Corporation/Business Enterprise Centre or in Sault Ste. Marie at NORDIK Institute. The Director of NORDIK and the Director of Community Development at the Timmins Economic Development Corporation would provide supervision.

### **Responsibilities and Duties:**

- Assist in research activities, including data collection, stakeholder identification, dissemination of surveys and coordination of interviews and focus groups;
- Provide basic training on social enterprise for Ontario Network of Entrepreneurs (ONE) members and other service providers;
- Link SEs with supports provided by ONE members and service providers;
- Assist with the development of a Northeastern region network between and among ONE members, service providers and SEs;
- Organize and deliver events in various locations in the Timmins region;
- Refer social enterprises to peer mentorship, funding and scale-up opportunities;
- Promote additional training opportunities; and,
- Develop partnerships as needed.

### **Qualifications and Requirements:**

The candidate should possess a degree in Community Economic and Social Development, Business Administration or a degree in another Social Science discipline.

The candidate should possess the following skills:

- A working understanding of the Social Economy, in general, and Social Enterprises and Entrepreneurship in particular;
- Strong communication skills and demonstrated ability to work collaboratively with diverse cultural, geographic and intergenerational partners;
- Strong knowledge of a diversity of Indigenous cultures;
- Strong administrative skills including continual priority setting to meet emerging and evolving; networks and ideas while meeting employment objectives;
- Good interpersonal skills and ability to work in a team environment;
- Experience in meeting and event organizing and planning;
- Demonstrated ability to utilize technology (e.g. webinars, zoom meetings, etc.) in meeting project goals;
- Experience in report writing and preparing funding applications;
- Valid Drivers License;
- Ability to travel frequently within Northeastern Ontario (primarily Timmins area);
- Bilingual (English/French).

**Candidate Eligibility:**

- University and college graduates who have graduated within the last three years from an accredited college or university. Candidates must be graduates of post-secondary degree or diploma programs.
- The position must provide the intern with first time employment in their field of study.
- Candidates are only eligible to participate in the internship program one time.
- Candidates must be legally entitled to work in Canada.

**Application Instructions: Open until filled.**

This is a one-year contact. This position is located in Timmins at the Timmins Economic Development Corporation or in Sault Ste. Marie at NORDIK Institute.

Only candidates considered to be qualified for the position will be contacted for an interview. Letters of application and resumes can be mailed or emailed to Lisa Meschino, NORDIK Institute, 1520 Queen St. E. Sault Ste. Marie, ON P6A 2G4.

E-mail: [lisa.meschino@algomau.ca](mailto:lisa.meschino@algomau.ca)

This Opportunity is **P**roudly Supported by:

